



City of Margaret, Alabama

Dillard Park Park Rules & Reservation Agreement

Public Use Guidelines & Terms of Use

This document provides the rules governing public use of Dillard Park and the terms applicable to facility reservations. Please review this document before submitting a reservation request.

DRAFT
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Welcome

Welcome to **Dillard Park**, a public park owned and maintained by the **City of Margaret** for the enjoyment of residents and visitors.

We are pleased to provide a safe, clean, and family-friendly environment for recreation, organized athletics, community gatherings, and special events. Your cooperation helps ensure that everyone can enjoy the park.

General Public Use

Dillard Park is open to the public during posted operating hours.

Unless a facility has been reserved through the City of Margaret, park amenities are generally available on a first-come, first-served basis.

Organized groups are encouraged to reserve facilities in advance to help avoid scheduling conflicts.

Facility Reservations

Reservations are recommended for:

- Pavilion rentals
- Birthday parties
- Family reunions
- Community gatherings
- Organized athletic practices
- Scheduled athletic games
- Other events requiring exclusive use

A reservation request **does not guarantee availability**.

Reservations become official only after:

- City approval
- Required payment (when applicable)
- Confirmation by the City

Ballfield Use

The ballfield is available for recreational use when not reserved.

Residents may use the field for casual play and informal practice when it is available.

Teams planning organized practices or games are encouraged to reserve the field in advance.

When the pavilion has been reserved, the associated parking area is reserved for that event. Because parking at Dillard Park is limited, simultaneous pavilion rentals and organized ballfield activities may not be permitted.

Park Hours

The park is open during posted operating hours established by the City of Margaret.

Visitors should vacate the park at closing unless participating in an approved City event or reservation.

Parking

Please park only in designated parking areas.

Do not block:

- Driveways
- Fire lanes
- Gates
- Sidewalks
- Emergency access routes

Parking is available on a first-come basis unless reserved as part of an approved facility reservation.

Children

Parents and guardians are responsible for supervising children at all times.

Children should not be left unattended anywhere within the park.

Cleanliness

Please help keep Dillard Park clean by:

- Placing trash in designated receptacles
- Removing personal belongings
- Cleaning up after your event or activity
- Leaving the park in the same condition in which you found it

Pets

Pets are welcome unless otherwise posted.

While on park property, pets must be **kept under the control of a responsible person and appropriately restrained by a leash or other secure means of restraint**. Pets may not be permitted to run at large within park facilities or recreational areas.

Owners are responsible for:

- Maintaining control of their pets at all times.
- Cleaning up after their pets.
- Preventing pets from interfering with other park users, activities, or facilities.

Service animals are permitted as required by applicable law.

All animals must be handled in accordance with applicable federal, state, county, and City laws, ordinances, and regulations.

Alcohol, Drugs & Smoking

The use of illegal drugs is prohibited.

Alcoholic beverages are prohibited unless specifically authorized by the City of Margaret.

Smoking and vaping should comply with applicable City policies and Alabama law.

Fires & Cooking

Cooking is permitted only in designated grills or approved cooking areas.

Open fires are prohibited.

Fireworks are prohibited unless authorized by the City.

Decorations

Temporary decorations are permitted during approved reservations provided they:

- Do not damage City property
- Are completely removed afterward
- Do not interfere with park operations

Confetti, glitter, nails, staples, screws, paint, and permanent adhesives should not be used on City property.

Safety

Please report:

- Unsafe conditions
- Damaged equipment
- Suspicious activity
- Emergencies

to City Hall or emergency responders as appropriate.

In an emergency, always call **911**.

Damage to Property

Anyone causing damage to park facilities may be held responsible for repair or replacement costs.

Respect Others

Please be courteous to fellow visitors by:

- Keeping noise at reasonable levels
 - Respecting reserved facilities
 - Following posted signage
 - Cooperating with City personnel
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Right to Refuse or Remove

The City of Margaret reserves the right to deny, suspend, or terminate use of park facilities for violations of these rules or when necessary to protect public safety, City property, or the enjoyment of other visitors.

Reservation Agreement & Terms of Use

Thank you for choosing Dillard Park for your event.

The City of Margaret is pleased to make its park facilities available for community use. To help ensure that all visitors enjoy a safe, clean, and well-maintained facility, the following Reservation Agreement & Terms of Use applies to all facility reservations.

By checking the required acceptance box on the online reservation form, you acknowledge that you have read, understand, and agree to comply with the terms outlined below.

1. Reservation Requests

Submitting a reservation request **does not guarantee** that the requested facility is reserved.

Reservations become confirmed **only after all of the following have occurred:**

- The City has reviewed and approved the request.
- Any required additional information has been received.
- Required rental fees have been paid.
- The City has issued a final confirmation.

Until that time, your reservation request remains **PENDING**.

2. Eligibility

The individual submitting the reservation must:

- Be at least 18 years of age.

- Be authorized to make the reservation.
- Accept responsibility for all guests attending the event.
- Be present during the reserved event or designate a responsible adult representative.

Dillard Park facilities are intended primarily for use by residents living within the corporate limits of the City of Margaret.

Non-residents, including non-resident teams and organizations, may be permitted to reserve or use Dillard Park facilities only with special approval by the City. Additional fees or other requirements may apply.

The City may request reasonable proof of residency when necessary to determine eligibility.

3. Reservation Priority

Reservations are processed in the order received unless otherwise determined by the City.

The City reserves the right to prioritize:

- City-sponsored events
 - Emergency use
 - Maintenance activities
 - Community-wide events approved by the City
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4. Reservation Fees

Rental fees are established by the City of Margaret and may change without notice.

Reservations requiring payment are not confirmed until payment has been received through the City's approved payment process.

Failure to submit payment by the required deadline may result in cancellation of the reservation.

Reservation fees are non-refundable.

5. Use of Facilities

The reserving party agrees to:

- Use only the facilities included in the reservation.
- Use the facilities only during the approved reservation period.
- Respect all posted park rules.
- Conduct activities in a safe and lawful manner.
- Supervise all children attending the event.
- Be considerate of neighboring residents and other park visitors.

6. Cleanup Responsibilities

The reserving party agrees to leave the facility in substantially the same condition in which it was received.

This includes:

- Removing all personal belongings
- Disposing of trash properly
- Removing decorations
- Cleaning tables and other surfaces if necessary
- Ensuring grills are extinguished
- Vacating the facility at the end of the reservation period

The City may assess additional cleaning or repair charges if extraordinary cleanup or repairs are required.

7. Damage to City Property

The reserving party accepts responsibility for damage caused by themselves or their guests beyond normal wear and tear.

The City reserves the right to recover reasonable repair or replacement costs when damage occurs.

8. Cancellation Policy

If you need to cancel your reservation, please notify the City as soon as possible.

Reservation fees are non-refundable.

The City reserves the right to cancel or modify reservations due to:

- Severe weather
 - Emergency situations
 - Public safety concerns
 - Maintenance issues
 - Other circumstances beyond the City's control
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9. Assumption of Risk

The reserving party understands that recreational activities involve inherent risks.

By using City park facilities, the reserving party voluntarily assumes responsibility for the risks associated with participation and agrees to exercise reasonable care while using the facilities.

10. Release of Liability

To the fullest extent permitted by Alabama law, the reserving party agrees to release, indemnify, and hold harmless the City of Margaret, its elected officials, employees, volunteers, agents, and representatives from claims, damages, losses, or expenses arising from the reserving party's use of City facilities, except to the extent caused by the City's own negligence or as otherwise provided by law.

11. Photography

The City may photograph or record public activities occurring within City parks for use in municipal publications, websites, and social media.

Individuals who prefer not to appear in promotional materials should notify City staff when practical.

12. Privacy

Information submitted as part of the reservation process will be used for administering reservations and communicating with the reserving party.

The City will make reasonable efforts to safeguard personal information but cannot guarantee absolute security of electronic communications.

Applicants should **not** send payment card information, Social Security numbers, medical information, or identification documents by email.

13. Compliance with Park Rules

The reserving party agrees to comply with the **City of Margaret Dillard Park Rules & Public Use Guidelines**, which are incorporated into this agreement by reference.

Failure to comply with those rules may result in cancellation of the reservation, removal from the facility, denial of future reservations, or other action permitted by law.

14. Entire Agreement

This Reservation Agreement, together with the City's Dillard Park Rules & Public Use Guidelines and any applicable fee schedule or policies adopted by the City, constitutes the complete understanding regarding the reservation.

Agreement

By checking the required acceptance box on the online reservation form, I certify and acknowledge that:

- ☐ I am at least 18 years of age.
- ☐ I have reviewed, read, and understand this Park Reservation Agreement & Terms of Use.
- ☐ I agree to comply with the City of Margaret Dillard Park Rules & Public Use Guidelines.
- ☐ I understand that submitting a reservation request **does not confirm my reservation** or guarantee approval or exclusive use of the requested facility.

☐ I understand that my reservation request remains **PENDING** until approved by the City, any required payment has been received, and the City has issued final confirmation.

Online Acceptance: The Park Reservation Agreement & Terms of Use is provided to applicants through a clickable link on the online reservation form. Applicants must review the Agreement and check the required acceptance box before submitting a reservation request.