



City of Margaret Council Meeting Agenda

Date: 05/04/2026

Time: Immediately Following the Work Session

Location: Margaret City Hall

- Call to Order
- Opening Prayer
- Pledge of Allegiance
- Roll Call

- **City Business**
 1. Approval of minutes from 3/2 Council Meetings
 2. Employee Abuse
 3. IT Services & Security Camera Quotes
 4. RiverTree
 5. Information Requests

- Adjournment

From: Todd Schaffner <toddschaffner@margaretal.gov>

Date: Wednesday, April 29, 2026 at 2:49 PM

To: Matthew Tortorice <mayor@margaretal.gov>; District 1 <district1@margaretal.gov>; District 2 <martrecebell@margaretal.gov>; District 3 <kerrymcintyre@cityofmargaretalabama.gov>; District 4 <samanthadavis@margaretal.gov>; District 5 <jray@margaretal.gov>; argoair@yahoo.com <argoair@yahoo.com>

Subject: Items for Agenda for next Council Meeting

Good Afternoon, Mayor, Councilman and Councilwomen

I have a few items I have attached to the email I would like to have put on the agenda for the next meeting if that is possible please. I will list information below about items and v'.hy they are needed and if and has any questions please feel free to reach out to me via phone or email or we can plan a time to meet in person. Thank you for your time.

The first item is a quote from Simpson Emergency Lighting LLC, In this quote you will find a total amount for upfitting the current fleet we have in both departments with safety strobe lights for each truck for safety as these truck are also on the roads or on the side of roads as we work on different projects and completing everyday task. Hopefully adding the lights will help passing vehicles notice our trucks and employees for everyone's safety and also tinting the windows in the trucks. I know that may sound like a crazy thing to ask for but during the spring and summer months it would help keep the inside of the trucks cocler so when they are out mowing grass or reading meters it's give them a darker cooler placB to go for their safety in the heat.

The second item is a Hydro Vac Trailer. The hydro Vac is a Trailer mounted System the.-: contains a high-pressure water system with a with the best way to describe it would be a huge shop vac. This system is used for Hydro Excavation. You use the high pressure v:1ater gun to cut up the ground around a water/sewer leak or a spot where you in to inspect a pipe and as you cut the ground it turns it into muck and you use the vac side to suck it out of the ground to make nice clean hole to work in or inspect with the safety of being able to c ean out around Power,Gas,Fiber and any other lines they put in the ground with all utilitie=,now days without risking damage to other utilities which can be costly and also protect our employees having to works around them. It can also be muti-purpose it can be used in times as pressure washing in area where we do in have a water source nearby and also the

Vac system could aid in sewer leaks and small lift station repairs. In these Quotes are two different trailers, one is a gas engine and the other is the diesel engine. The diesel is cc,f course the higher one the engine and it also comes with enclosure for the engine and pump. There is one in front of city hall that belongs to a contractor with the cable company if you would like to see it and I can also meet anyone there and talk about it, anyone would like too.

Thank you for reading this email and you're consideration in these items.

Todd Schaffner

Interim Public Works Director-Water/Sewer Manager

205-773-9091

QUOTE

Simpson Emergency Lighting LLC.

419 Crocker Rd.
Odenville, AL 35120
205-215-5129

BILL TO

City of Margaret Public Works
825 Woodland Circle
Odenville, AL 35120
Phone: (205) 629-5501

QUOTE#

C3JGR126

QUOTE DATE

03/13/2026

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
48	Quad® Q3 SM	60.00	2,880.00
6	Quantum® 2.0 600 (A,W)	510.00	3,060.00
6	8 Gang Switch Panel	90.00	540.00
24	T3 Brackets	9.00	216.00
2	Front windows tinted	125.00	250.00
4	Full window tint	345.00	1,380.00
	Shop supplies	500.00	500.00
90	Labor		2,970.00

TOTAL \$11,796.00



TERMS & CONDITIONS

Payment is due within fourteen (14) days from the date of the invoice. A late fee of \$20 applies if payment is not made by the due date. When making your payment, please reference the invoice number [number]. Discrepancies should be reported within seven (7) days of receipt.

Thank you



Vermeer Southeast Sales & Service, Inc.
 2950 Pinson Valley Parkway
 Birmingham, AL 35217

SW QUOTE

Date: 04/21/26

Sales Rep: Joe Hartbarger

Customer Information:

City of Margaret

825 Woodland Circle
Odenville, AL 35120

Delivered to:

Contact Name: _____
Phone Number: _____

Picked up at this Vermeer Store Location:


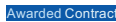
Confidence Plus Included **NO**

The benefits of Confidence Plus have been discussed with me and I am not interested at this time

Customer declined CP coverage

Customer Initial Here: _____

Payment method:

Qty	DESCRIPTION and SERIAL#	Unit Price	TOTAL
	New Vermeer CV573GT Vacuum Excavator, Trailer series		
	CVGT1004 CV573GT, 9,995 GVWR, 2x100 Gal wtr tanks	\$ 53,952.31	\$ 53,952.31
	-3510 Manual Jack	\$ 377.98	\$ 377.9s
	Freight & Prep - AL- CV573GT	\$ 2,020.00	\$ 2 020.00
	SPECS: 27 HP Kohler EFI Gas Engine, 580 CFM Vacuum Pump, Baghouse, Hydraulic Pump, Debris Tank with Hydraulic Tilt, 3000 PSI @ 4 GPM - High Pressure Water System, 15 Gallon Fuel Tank, Anti-Freeze Tank, Air Gap, Reverse Pressure to off-load liquids and dislodge debris in hose, Hydraulically operated full open and locking rear door, 30' x 3" Suction Hose and Suction Tool, Water Knife and Clean-up wand.		
	** FINANCING OPTIONS AVAILABLE FOR MUNICIPAL UTILITY ENTITIES**		
	*** QUOTE VALID FOR 30 DAYS***		
	Public Utility Contract# 110421-VRM		
	Sourcewell Member ID 168020		
	  <small>Cc...111uc1 / 110421 VRM</small>		

SubTotal	\$ 56 350.29
Tax	
Total	\$ 56 350.29
Less Down	\$ _____
Payment	
Balance Due	\$ 56 350.29

THANK YOU FOR YOUR BUSINESS!

TERMS:

All warranties, if any, made with respect to this equipment are those warranties made by the Manufacturer. Dealer makes no warranties express or implied, including, but not limited to, warranties of MERCHANTABILITY AND FITNESS OF A PARTICULAR PURPOSE.

Customer Signature _____

Customer Signature _____



Vermeer Southeast Sales & Service, Inc.
 2950 Pinson Valley Parkway
 Birmingham, AL 35217

SW QUOTE

Date: 04/21/26

Sales Rep: Joe Hartbarger

Customer Information:

City of Margaret

825 Woodland Circle
 Odenville, AL 35120

Delivered to:

Contact Name: _____
Phone Number: _____

Picked up at this Vermeer Store Location: _____

Qty	DESCRIPTION and SERIAL#	Unit Price	TOTAL
	New Vermeer LP573XDT Vacuum Excavator		
	LPXDT1004 LP573XDT, 9,995 GVWR, De-rated 2x100 Gal wtr tanks	\$ 68,262.13	\$ 63,262.13
	2045 Kohler 24HP Diesel engine standard	\$	\$
		\$ 376.14	\$ 376.14
	-4489 Non-SHT trailer	\$	\$
	Freight & Prep - AL - LP573XDT	\$ 2,020.00	\$ 2,020.00

SPECS:
 24 HP Kohler Diesel (Tier 4 Final) Engine, 580 CFM Vacuum Pump, Baghouse, Hydraulic Pump, Debris Tank with Hydraulic Tilt, 3000 PSI @ 4 GPM - High Pressure Water System. Fully enclosed and insulated engine stand (lockable). Anti-Freeze Tank, Air Gap, Reverse Pressure to off-load liquids and dislodge debris in hose. Polymer liner on bottom half of tank for easy dumping and cleanout, 30' x 3" Suction Hose and Suction Tool, Hydraulically operated full open and locking rear door, Water Knife and Clean-up wand, 30 Gallon Fuel Tank; Manual Jack

FINANCING OPTIONS AVAILABLE FOR MUNICIPAL UTILITY ENTITIES

***** QUOTE VALID FOR 30 DAYS*****

Public Utility Contract# 110421-VRM
 Sourcewell Member ID 168020



SubTotal	\$	nl,658.27
Tax		
Total	\$	711,658.27
Less Down Payment		
Balance Due	\$	711,658.27

THANK YOU FOR YOUR BUSINESS!

TERMS:

All warranties, if any, made with respect to this equipment are those warranties made by the Manufacturer. Dealer makes no warranties, express or implied, including, but not limited to, warranties of MERCHANTABILITY AND FITNESS OF A PARTICULAR PURPOSE.

Customer Signature _____

Customer Signature _____

Outlook

Quotes for VFD'S for Water and Soft Start and Pumps for sewer

From Todd Schaffner <toddschaffner@margaretal.gov>

Date Fri 5/1/2026 10:20 AM

To Matthew Tortorice <mayor@margaretal.gov>; District 5 <jray@margaretal.gov>; District 4 <samanthadavis@margaretal.gov>; District 2 <martrecebell@margaretal.gov>; District 1 <district1@margaretal.gov>; District 3 <kerrymcintyre@cityofmargaretalabama.gov>; argoair@yah::o.com <argoair@yahoo.com>

Cc City Clerk <cityclerk@margaretal.gov>; Jill Davis <jill@margaretal.gov>

@ 3 attachments (496 KB)

Margaret - Sanie Rd Meter Station VFD upgrade REV1.pdf; Margaret - Sterling Place - Soft Start Pump1 Quote (1).p:Jf; Margaret - Sterling Place - Pump Oil Changes Quote (1).pdf;

Good Morning Mayor and City Council

Sorry it late I was waiting to get these quotes back to send out to everyone. I have included 3 quotes in this email for items in need of repair and upgrades.

First is the soft start and pump oil Change, The soft start for pump #1 at sterling Place if in need of repair. It has a short or grounding issue in the soft start causing the main breaker to trip out on startup. After all the trouble shooting have come to find it's in the soft start drive.

Also, Those Pumps have been in operation for almost 20 years and have never been pulled out to be checked or have the oil changed so I have also included the price for that in this email. That lift station is a main vein to the Sewer System and also the biggest most expensive pumps in the system sci we need to do what we can to keep them maintained and working. Like all the other stations.

The last thing that is in end of addressing is on the water side. The main booster station on OD RD 6 where we purchase water from Odenville is in need of VFD drives. The VFDs will control the pumps via flow rate. This mean it will help the pumps run more efficient and also stop the water hammering issue.it is a big step in improving the water system infrastructure for the future.

Again, sorry I'm sending this out late I was waiting to receive the quote back. If anyone has alilY question, please fill free to reach out to me.

Thank you for your time in reading and considering the items in this email. I hope everyone t- as a good weekend.

Pump & Process Equipment, Inc.
 300 Shadow Wood Park
 Birmingham, AL 35244

Office (205)987-3337

QUOTATION

Fax (205)987-3622

Prepared For: Todd Schaffner	Date: 4-24-2026
Company: Margaret, AL	Job Name: Margaret Meter Station VFD Upgrade REV1
Location: Margaret, AL	Fax: Email: toddschaffner@cityofmargaretalabama.ge.y

Quantity	Description	
2	Danfoss VFDs - 20hp 3ph NEMA 4X with weather shield and 72 month warranty. Includes installation, existing panel modifications, startup and 4-20ma signal wires to DFA SCADA sub panel for flow meter control of pumps. Flow meter integration by others.	\$20781

Total Job Quotation: \$20781	Note: Includes installation
FOB: Prepay and Add	Equipment Lead time: 2-4 weeks
Taxes are <u>not</u> included.	Quotation valid for 60 days
Terms: Net 30 Days	PPEI standard terms and conditions apply

Thank you for the opportunity to quote on this job. If you have any questions, or if we may be of further assistance, please call us at your convenience.

Accepted By

Clay Nesbitt

P. O. Number _____

Shipping Address: _____

Pump & Process Equipment, Inc.
 300 Shadow Wood Park
 Birmingham, AL 35244

Office (205)987-3337

QUOTATION

Fax (205)987-3622

Prepared For: Todd Schaffner	Date: 4-30-2026
Company: Margaret, AL	Job Name: Margaret - Sterling Place
Location: Margaret, AL	Pump 1 - Soft Start
	Fax:
	Email:
	toddschaffner @cityofmargaretalabama.gov

Quantity	Description	
1	Schneider Electric Alti Start Soft Starter ATS480C14Y	\$4854

Total Job Quotation: \$4854	Note: Includes installation
FOB: Prepay and Add	Equipment Lead time: 2-4 weeks
Taxes are <u>not</u> included.	Quotation valid for 60 days
Terms: Net 30 Days	PPEI standard terms and conditions apply

Thank you for the opportunity to quote on this job. If you have any questions, or if we may be of further assistance, please call us at your convenience.

Accepted By

Clay Nesbitt

P. O. Number

Shipping Address: _____

Pump & Process Equipment, Inc.
 300 Shadow Wood Park
 Birmingham, AL 35244

Office (205)987-3337

QUOTATION

Fax (205)987-362:2

Prepared For: Todd Schaffner	Date: 4-30-2026
Company: Margaret, AL	Job Name: Margaret - Sterling Place - Pump Inspection & Oil Change
Location: Margaret, AL	Fax: Email: toddschaffner @cityofmargaretalabama.gov

Quantity	Description	
1	Pull both pumps, inspect and change pump oil	\$2100

Total Job Quotation: \$2100	Note:
FOB: Prepay and Add	Equipment Lead time: 2-4 weeks
Taxes are <u>not</u> included.	Quotation valid for 60 days
Terms: Net 30 Days	PPEI standard terms and conditions apply

Thank you for the opportunity to quote on this job. If you have any questions, or if we may be of further assistance, please call us at your convenience.

_____ Accepted By

_____ Clay Nesbitt

P. O. Number

Shipping Address: _____

**CITY OF MARGARET, ALABAMA
RESOLUTION NO. 2026-04-02**

**A RESOLUTION APPROVING THE ACQUISITION OF REAL PROPERTY FOR A MUNICIPAL WATER
TOWER SITE**

WHEREAS, the City of Margaret operates and maintains a municipal water system and must plan for future capacity and infrastructure necessary to serve the residents and businesses of the City; and

WHEREAS, the City has identified approximately seven (7) acres of property suitable for the location of a future municipal water tower and related water system infrastructure (the "Property"); and

WHEREAS, the City has negotiated a Real Estate Purchase Agreement for the acquisition of the Property; and

WHEREAS, the consideration for the Property shall consist of the exchange of water tap fees with an estimated value of approximately Ninety-Five Thousand Dollars (\$95,000), and no monetary payment will be made by the City for the acquisition of the Property; and

WHEREAS, the agreements associated with this transaction, including the Right to Sell Water Taps Agreement, have been reviewed by the City Attorney and determined to be acceptable and in the best interest of the City; and

WHEREAS, the City Council finds that acquiring this Property will serve the public interest and support the long-term planning and expansion of the City's water infrastructure.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Margaret, Alabama, as follows:

Section 1. Approval of Property Acquisition

The City Council hereby approves the acquisition of approximately seven (7) acres of property as described in the Real Estate Purchase Agreement attached hereto and incorporated by reference, for use as the site of a municipal water tower and related water infrastructure.

Section 2. Consideration for Property

The consideration for the acquisition of the property shall consist of the exchange of water tap fees valued at approximately \$95,000, as outlined in the agreements related to this transaction. The City shall make no direct monetary payment for the purchase of the property.

Section 3. Authorization to Execute Documents

The Mayor is hereby authorized and directed to execute the Real Estate Purchase Agreement, the Right to Sell Water Taps Agreement, and any other documents necessary to complete the acquisition and carry out the intent of this resolution.

Section 4. Effective Date

This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this the ___ day of _____, 2026.

Matt Tortorice, Mayor

Attest:

Tabitha Hanner, City Clerk

CITY OF MARGARET, ALABAMA
ORDINANCE NO. 2026-007

AN ORDINANCE REQUIRING THE ANNUAL PREPARATION, ADOPTION, AND ADMINISTRATION OF A MUNICIPAL BUDGET FOR THE CITY OF MARGARET

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARGARET, ALABAMA, AS FOLLOWS:

SECTION 1. TITLE; AUTHORITY; PURPOSE

1.1 Title

This ordinance shall be known as the "Annual Municipal Budget Ordinance."

1.2 Authority

This ordinance is adopted pursuant to the City's authority under §§ 11-45-1, 11-43-56, and 11-43-81, Code of Alabama 1975, governing municipal finances, appropriations, and executive administration.

1.3 Purpose

The City Council finds that:

1. An annual operating budget is essential to fiscal responsibility, transparency, and accountability;
2. The absence of a local requirement for a formally adopted annual budget creates **risl** of inconsistent practices; and
3. Establishing a mandatory annual budget by ordinance promotes sound governance and public trust.

The purpose of this ordinance is to require the preparation, adoption, and administration of an annual municipal budget for the City of Margaret.

SECTION 2. REQUIREMENT FOR AN ANNUAL BUDGET

2.1 Budget Required

The City of Margaret shall prepare and adopt a balanced annual operating budget for each tscal year. No fiscal year shall commence without an adopted budget, except as provided in Section 6 c,f this ordinance.

2.2 Scope of the Budget

The annual budget shall encompass, at a minimum:

1. The General Fund;

2. All Special Revenue Funds;
3. Enterprise Funds and other major operating funds; and
4. Any other funds required by law, grant, or bond covenant.

SECTION 3. BUDGET PREPARATION AND PRESENTATION

3.1 Preparation

The Mayor, or the Mayor's designee, shall be responsible for preparing or causing to be prepared a proposed annual budget.

3.2 Structure

The proposed budget shall be prepared using the standardized General Ledger account structure adopted by the City Council, including fund, department, and object classifications.

3.3 Submission to Council

The proposed budget shall be submitted to the City Council sufficiently in advance of the fiscal year to allow for review, discussion, and adoption prior to the start of the fiscal year.

SECTION 4. BUDGET ADOPTION AND EFFECT

4.1 Adoption

The City Council shall adopt the annual budget by ordinance or resolution prior to the beginning of the fiscal year.

4.2 Legal Effect

Upon adoption, the budget shall constitute the City's formal financial plan and shall serve as the basis for:

1. Appropriation of funds;
2. Financial control and administration; and
3. Budget-to-actual reporting.

SECTION 5. BUDGET ADMINISTRATION AND AMENDMENTS

5.1 Administration

All expenditures of City funds shall be made in accordance with the adopted budget, applicable ordinances, and state law.

5.2 Amendments

The City Council may amend the budget from time to time as necessary.

Any amendment shall be adopted using the same General Ledger framework as the original budget to preserve continuity and transparency.

SECTION 6. FAILURE TO ADOPT A BUDGET; INTERIM AUTHORITY

6.1 Interim Operations

If an annual budget has not been adopted by the beginning of the fiscal year, the City may continue operations on an interim basis, limited to:

1. Legally required expenditures;
2. Contractual obligations; and
3. Ordinary and necessary expenses consistent with the most recently adopted budget.

6.2 Duration

Interim authority under this section shall be temporary and shall remain in effect only until an annual budget is adopted.

SECTION 7. TRANSPARENCY AND PUBLIC RECORD

7.1 Public Record

The adopted annual budget and any amendments shall be maintained as public records and made available for inspection in accordance with Alabama law.

7.2 Reporting

The City shall use the adopted budget as the basis for periodic financial reporting to the City Council.

SECTION 8. NO CREATION OF PERSONAL LIABILITY

Nothing in this ordinance shall be construed to create personal liability for any City official or employee acting in good faith within the scope of this ordinance and applicable law.

SECTION 9. SEVERABILITY

If any provision of this ordinance is held invalid, such invalidity shall not affect the remaining provisions.

SECTION 10. EFFECTIVE DATE

This ordinance shall take effect immediately upon adoption and publication as required by law and shall apply to all fiscal years thereafter.

PASSED AND ADOPTED this__ day of _____, 2026.

APPROVED:

Matt Tortorice, Mayor

ATTEST:

Tabitha Hanner. City Clerk

CERTIFICATION OF CITY CLERK

**STATE OF ALABAMA
ST. CLAIR COUNTY**

I, _____ City Clerk of the City of Margaret, Alabama, do hereby certify that the above and foregoing is a true and correct copy of an ordinance duly and legally adopted by the City Council of the City of Margaret, Alabama, on **the**__ day of _____, 2026, while in regular session.

Witness my hand and seal of office this the ___ day of _____, 2026.

City CLERK

Outlook

Street Acceptance Documentation for Council Package

1*1u111 lvdllltew Tut lutiLe <-111dyu1@111d1yd1etal.yuv.,

Date Wed 4/15/2026 11:26 AM

To City Clerk <cityclerk@margaretal.gov>

BROOKHAVEN DEVELOPMENT PARTNERS, LLC
 BROOKHAVEN PHASE 13 / THE PINES AT RIDGEFIELD
 STREET ACCEPTANCE AS OF MARCH 19, 2026

Street	Completion Date	4	2	3	Acceptance Date	Notes
Brookhaven Drive (to Phase 11)					December 20, 2022	
Hunters Cove					December 20, 2022	
Andrew Lane	August 1, 2022				September 17, 2024	
Americana Drive					December 20, 2022	
Rockwell Circle					December 20, 2022	
Ross Drive					December 20, 2022	
Ridgefield Drive	September 18, 2024	City Council Agenda - April 6, 2026				100% Built
Pine Cove Circle	February 20, 2024				April 1, 2025	
Sanie Circle	February 20, 2024				April 1, 2025	
Ridge Circle	February 20, 2024				April 1, 2025	
Ridge Loop	February 20, 2024				April 1, 2025	
Stone Cove Drive	April 20, 2023				September 17, 2024	
Sanie Cove Lane	July 9, 2024	City Council Agenda - April 6, 2026				100% Built
West Middlebrooke Crossing	December 21, 2023				April 1, 2025	
Havenridge Court	December 21, 2023				April 1, 2025	
New Haven Lane	November 6, 2025					Lots only - 0% built
New Haven Circle	November 6, 2025					Lots only - 0% built
East Middlebrooke Crossing	February 16, 2026					Lots only - 0% built (Building recently started)
Middlebrooke Circle	February 16, 2026					Lots only - 0% built
Broohaven Lane	July 9, 2024	City Council Agenda - April 6, 2026				49 of 58 lots built. 9 under construction.

Regards,

CITY OF MARGARET, ALABAMA
RESOLUTION NO. *zoz/P-05-0Z*.

**A RESOLUTION REQUESTING ATTORNEY GENERAL'S OPINION ON
SPENDING RESTRICTION ORDINANCE**

WHEREAS, a member of the City of Margaret City Council has propose:i an ordinance restricting the spending authority of the Mayor of the City of Margaret within the approved budget of the City of Margaret; and

WHEREAS, questions exist regarding the validity and effect of said ordin ;;nce and

WHEREAS, the City Council finds that acqmrmg an opm10n from the Attorney General of the State of Alabama will serve the public interest and ensure the efficient expenditure of the City of Margaret's time and resources regarding the implementation and potential defense of said ordinance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Margaret, Alabama, as follows:

Section 1. Question to be Presented to the Attorney General

The City Council hereby approves the City Attorney to request an opinion from the Attorney General of the State of Alabama, asking the following question:

1. May a City Council pass an ordinance, such as the one attached, to restrict a Mayor from making expenditures above a specified amount within an approved budget?

Section 2. Authorization to Execute Documents

The City Attorney is hereby authorized and directed to execute any anrl all documents necessary to request an opinion from the Attorney General of the Starte of Alabama and carry out the intent of this resolution.

Section 3. Effective Date

This Resolution shall become effective immediately upon its adoption.