

**CITY OF MARGARET, ALABAMA
ORDINANCE NO. 2026-010**

AN ORDINANCE OUTLINING SIGN REGULATIONS IN THE CITY OF MARGARET, ALABAMA.

SECTION 1. TITLE; AUTHORITY; PURPOSE

The purpose of this article is to provide the minimum control of signs that ensures the protection of the public safety and general welfare. These provisions are intended to reduce the hazards to pedestrian and vehicular traffic, prevent unsightly and detrimental development which has a blighting influence upon the community, prevent signs from reaching such excessive size or numbers that they obscure one another to the detriment of all concerned, preserve the general character and aesthetic quality of the city, and promote a positive city image which reflects order, harmony, and pride.

SECTION 1.2 MEASUREMENT DETERMINATIONS

1.2.1. Number of Signs. In general, the number of signs shall be the number of non-contiguous sign faces. Multiple non-contiguous sign faces may be counted as a single sign if all the sign faces are included in the geometric figure used for determining the sign area.

A. Sign Face Area.

Individual Signs. The sign face area of individual signs **shall** be computed by using the smallest square, circle, rectangle, triangle or combination thereof that will encompass the extreme limits of the writing representation, emblem, or other display, together with any material or color forming an integral part of the background of the display or used to differentiate the sign from the backdrop or structure against which it is placed. This does not include the supporting framework, bracing, or decorative fence or wall when such fence or wall otherwise meets applicable regulations and is clearly incidental to the display itself.

Multifaced Signs. The sign face area of a sign with more than one face shall be computed by adding together the area of all sign faces visible from any one point. When two sign faces are placed back to back so that both faces cannot be viewed from any point at the

same time and when the sign faces are part of the same sign structure and are no more than 36 inches apart, the sign face area shall be computed by the measurement of one of the faces.

Sign Height. The height of a sign shall be computed as the distance from the base of the sign at normal grade to the top of the highest attached component of the sign. Normal grade shall be construed to be the lower of existing grade prior to construction or the newly established grade after construction, exclusive of any filling, berming, mounding, or excavating solely for the purpose of locating the sign. In cases in which the normal grade cannot reasonably be determined, sign height shall be computed on the assumption that the elevation of the normal grade at the base of the sign is equal to the elevation of the nearest point of the crown of a public street or the grade of the land at the principal entrance to the principal structure on the parcel, whichever is lower.

Distance between Signs. The minimum required distance between signs shall be measured along street rights-of-way from the closest parts of any two signs.

Facade Area. The facade area shall be measured by determining the area within a two-dimensional geometric figure coinciding with the edges of the walls, windows, doors, parapets, marquees, and roof slopes of greater than forty-five (45) degrees that form a side of a building or unit.

SECTION 1.3 EXEMPT SIGNS

The following signs are exempt from the requirement that a permit be obtained and shall not be counted toward any restriction regarding the number or area of signs permitted on a parcel provided they conform to the standards enumerated in this section and provided they are not placed or constructed so as to create a hazard of any kind.

1.3.1. Signs that are not designed or located to be legible from any street or adjoining property.

1.3.2. Signs of 216 square inches (1.5 sq. ft.) in size or less and signs that include no letters, symbols, logos, or designs in excess of two (2) inches in vertical or horizontal dimension, provided that such sign, or combination of such signs, does not constitute a sign prohibited by

these regulations. Combination of such signs shall not exceed 10 sq. ft. at any one location or any one parcel.

1.3.3. Signs necessary to promote health, safety, and welfare, and other regulatory, statutory, traffic control, or directional signs erected on public property with permission as appropriate from the City of Margaret, the State of Alabama, or the United States.

1.3.4. Legal notices and official instruments.

1.3.5. Decorative flags and bunting for a celebration, convention, or commemoration of significance to the entire community when authorized by the City of Margaret for a prescribed period of time.

1.3.6. Holiday lights and decorations.

1.3.7. Merchandise displayed behind storefront windows so long as no part of the display moves or contains flashing lights.

1.3.8. Memorial signs or tablets, historical markers, name of a building and dates of erection when cut into any masonry surface or when constructed of bronze or other incombustible materials and attached to the surface of a building.

1.3.9. Signs incorporated into machinery or equipment by a manufacturer or distributor, which identify or advertise only the product or service dispensed by the machine or equipment, such as signs customarily affixed to vending machines, newspaper racks, telephone booths and gasoline pumps. **1.3.10.** Advertising and identifying signs located on taxicabs, buses, trailers, trucks, or vehicle bumpers.

1.3.11. Public warning signs to indicate the dangers of trespassing, swimming, animals, or similar hazards.

1.3.12. Works of art that do not constitute advertising.

1.3.13. Signs carried by a person.

SECTION 1.4 PROHIBITED SIGNS

It shall be unlawful to erect, cause to be erected, maintain or cause to be maintained, any sign not expressly authorized by, or exempted from, these regulations. The following signs are expressly prohibited unless otherwise exempted or expressly authorized by this article.

1.4.1. Any sign with a sign face area greater than 200 sq. ft.

1.4.2. Signs that are in violation of the building code or electrical code adopted by the City of Margaret.

1.4.3. Any sign that, in the opinion of the city engineer, does or will constitute a safety hazard.

1.4.4. Portable signs

1.4.5. Signs with visible moving, revolving, or rotating parts or visible mechanical movement of any description or other apparent visible movement achieved by electrical, electronic, or mechanical means, except for traditional barber poles.

1.4.6. Signs with lights or illuminations that flash, move, rotate, scintillate, blink, flicker or vary in intensity or color except for "time and temperature" signs.

1.4.7. Strings of light bulbs used on commercially developed parcels for commercial purposes, other than traditional holiday decorations.

1.4.8. Wind signs consisting of one or more banners, flags, pennants, ribbons, spinners, streamers or captive balloons, or other objects or material fastened in such a manner as to move freely upon being subjected to pressure by wind.

1.4.9. Signs that incorporate projected images, emit any sound that is intended to attract attention, or involve the use of live animals.

1.4.10. Signs that emit audible sound, odor, or visible matter such as smoke or steam.

1.4.11. Signs or sign structures that interfere in any way with free use of any fire escape, emergency exit, or standpipe or that obstruct any window to such an extent that light or ventilation is reduced to a point below that required by any provision of these regulations or any other regulation of the City of Margaret

1.4.12. Signs that resemble any official sign or marker erected by any governmental agency, or that by reason of position, shape or color, would conflict with the proper functioning of any traffic sign or signal, or be of a size, location, movement, content, color, or illumination that may be reasonably confused with or construed as, or conceal, a traffic-control device.

Signs that obstruct the vision of pedestrians, cyclists, or motorist traveling on or entering public streets.

1.4.13. Non-governmental signs that use the words "stop," "look," "danger," or any similar word, phrase, or symbol.

1.4.14. Signs, within 10 feet of public right of way or 100 feet of traffic-control lights, that contain red or green lights that might be confused with traffic control lights.

1.4.15. Any sign within any public right-of-way.

1.4.16. Signs that are of such intensity or brilliance as to cause glare or impair the vision of any motorist, cyclist, or pedestrian using or entering a public way, or that are a hazard or a nuisance to occupants of any property because of glare or other characteristics.

1.4.17. Signs that contain any lighting or control mechanism that causes unreasonable interference with radio, television, or other communication signals.

1.4.18. Signs that are painted, pasted, or printed on any curbstone, flagstone, pavement, or any portion of any sidewalk or street, except house numbers and traffic control signs.

1.4.19. Signs placed upon benches, bus shelters, or waste receptacles, except as may be authorized in writing.

1.4.20. Signs erected on public property or on private property located on public property (such as private utility poles) other than signs erected by a public authority for public purposes or as otherwise permitted by these regulations.

1.4.21. Signs erected over or across any public street except as may otherwise be expressly authorized by these regulations and except governmental signs erected by or on the order of a public officer.

1.4.22. Roof signs placed above the roof line of a building or on (or against) a roof slope of less than 45 degrees.

1.4.23. Vehicle signs with a total sign area in excess of 10 sq. ft. when the vehicle is parked for more than 60 consecutive minutes within 100 feet of any street right-of-way; is visible from the street right-of-way that the vehicle is within 100 feet of; and is not regularly used in the conduct of the business advertised on the vehicle. A vehicle used primarily for advertising shall not be considered a vehicle used in the conduct of the business.

SECTION 1.5 PERMITTED SIGNS

1.5.1. Generally. The signs enumerated in this section shall be subject to all the terms of this article including the requirement that a sign permit be obtained prior to erection of any sign in excess of one (1) sign on a parcel or a total sign face area of **six (6)** sq. ft. on a parcel. Exemption from the requirement to obtain a **sign** permit does not necessarily indicate exemption from any other requirement or permit that may be required by the city. Wherever there is inconsistency between these sign regulations and subdivision protective covenants, the more stringent requirement shall apply.

1.5.2. All Parcels.

A. Directional Signs. Directional signs limited in area to four (4) sq. ft., giving directions to motorists regarding the location of parking areas and access drives shall be permitted on all parcels and shall not be counted as part of an occupant's allowable sign area.

B. Flags. Not more than three (3) flags or insignias of governmental, religious, charitable, fraternal, or other organizations may be displayed on any one parcel of land. Such flags shall not exceed 60 sq. ft. in area and shall not be flown from a pole the top of which is more than 40 feet in height. All flags must be flown in accordance with protocol established by the Congress of the United States for the American Flag. Any flag not meeting the above requirements shall be considered a banner and shall be subject to the appropriate regulations.

C. Banners. Banners must receive a permit from the city and are subject to the following restrictions:

Banner signs shall not be located on the public right-of-way of any public street.

Banner signs may be posted up to 21 days.

Banner signs shall be promptly removed within two days after the conclusion of the event. Banners must be maintained and not allowed to slump or become in a poor state of repair.

No more than four banners per calendar year shall be allowed for any one organization. Banner signs shall not exceed 40 square feet.

In multi-tenant properties or shopping centers, each tenant may have no more than one banner per street frontage provided that a banner sign shall not be located closer than 100 feet from another such banner sign on the same premises or site.

Banner signs shall not be used as a permanent sign.

Failure to maintain permitted banners or any non-compliance with these regulations may result in the denial of future permits.

Nothing in this provision shall be construed to authorize the posting of such banners upon trees, utility poles, traffic control signs, lights or devices in any place or manner prohibited by this article. Any posting on private property without the consent of the owner is prohibited.

D. Utility Signs. Public utility signs that identify the location of underground utility lines and facilities, high voltage lines and facilities, and other utility facilities and appurtenances are permitted so long as they do not exceed three (3) feet in height and so long as the sign face does not exceed one-half (1/2) square foot.

E. Undeveloped Parcels. Undeveloped parcels may display one (1) square foot of signage per 10 feet of frontage up to a maximum of 96 sq. ft.. No individual sign shall exceed 64 sq. ft. or 10 feet in height. Signs must be spaced at least 100 feet apart.

1.5.3. Residential Developments, Farms, and Ranches.

A. A sign may be displayed at the entrance to a residential development, farm, or ranch subject to the following restrictions. One (1) sign is permitted at only one entrance from each abutting street. The sign may be a single sign with two (2) faces of equal size or may be two (2) single-faced structures of equal size located on each side of the entrance. No face of the sign shall exceed 32 sq. ft. in size and may be illuminated by a steady light only.

B. All such signs shall be maintained perpetually by the developer, the owner of the sign, a pertinent homeowners' association, or some other person who is legally accountable. Such accountability is required before a permit shall be issued. If, following the issuance of a permit and subsequent erection of such signs, no accountable person accepts legal responsibility to maintain the signs and no other provision has been made for maintenance, the signs shall be removed by the developer or owner.

1.5.4. Commercially Developed Parcels.

A. Freestanding Signs. Signs may be placed in a freestanding location on a commercially developed parcel subject to the following limitations:

The permissible number, area, spacing, and height of freestanding signs for each multiple-occupancy complex and each commercial occupant not located in a multiple-occupancy complex shall be determined according to Table 1.1.

Multiple Frontages. For a parcel having frontage on two (2) or more public streets, each frontage shall be considered separately for the purposes of determining compliance with the above provisions for freestanding signs; but the permitted sign area for one (1) frontage may not be combined with that permitted on another frontage to increase the permitted **sign** area on one (1) frontage. However, no freestanding sign on one (1) right-of-way may be closer than 100 feet to a sign on another right-of-way.

B. Building Signs. Signs not expressly prohibited by this article may be attached to the wall of a building on a commercially-developed parcel subject to the following limitations: Building signs shall be limited to a maximum height of 30 feet above grade, except that on a building of more than 30 feet in height, a single sign is allowed above 30 feet on each side of the building.

Each multiple occupancy complex may display one (1) building sign on each side of the principal building or buildings in the complex. The sign-face area shall not exceed 200 sq. ft. per sign or a total combined sign-face area of five (5) percent of the facade area of the building side, whichever is smaller.

Each occupant of a multiple-occupancy complex may display three (3) building signs; one on any exterior portion of the complex that is part of the occupant's unit, not including common or jointly owned portions. The sign-face area shall not exceed 200 sq. ft. per sign or a total combined sign-face area of 10 percent of the facade area of such exterior portion, whichever is smaller.

Each occupant not located in a multiple-occupancy complex may display three (3) building signs on each side of the building in which the occupant is located. The sign-face area shall not exceed 200 sq. ft. per sign or a total combined sign-face area of 10 percent of the facade area of the building side, whichever is smaller.

Table 1-1 Freestanding/Monument Sign Standards

	If the frontage on a public right-of-way is:					
	<=50'	>50' – <=100'	>100' – <=200'	>200' – <=300'	>300' – <=400'	>400'
Maximum number of signs	1	1	1	1	2	3
Maximum total sign area	16 sq. ft.	32 sq. ft.	48 sq. ft.	64 sq. ft.	80 sq. ft.	96 sq. ft.
Maximum sign area for individual sign	16 sq. ft.	32 sq. ft.	48 sq. ft.	64 sq. ft.	80 sq. ft.	96 sq. ft.
Minimum setback from side property line	10 ft.	15 ft.	20 ft.	50 ft.	50 ft.	50 ft.
Minimum distance from any other freestanding sign on the same site	n/a	n/a	n/a	n/a	100 ft.	100 ft.

Maximum height	10 ft.	15 ft.	20 ft.	20 ft.	20 ft.	20 ft.
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C. Time and Temperature Signs. Time and temperature signs are permitted on commercially developed parcels notwithstanding a general prohibition on changing or animated signs. These signs may only display numerical information and must be kept accurate. They may be freestanding or attached to a building and are subject to the regulations applicable to such signs. They shall be counted as part of the occupant's allowable sign area.

SECTION 1.6 DESIGN, CONSTRUCTION, LOCATION, AND MAINTENANCE STANDARDS

1.6.1. Compliance with Building and Electrical Codes Required. All permanent signs, and the illumination thereof, shall be designed, constructed, and maintained in conformity with applicable provisions of the building and electrical codes adopted by the City of Margaret. Wherever there is inconsistency between these sign regulations and the building or electrical code, the more stringent requirement shall apply.

A. Illumination Standards.

Sign lighting may not be designed or located to cause confusion with traffic lights.

Illumination by floodlights or spotlights is permissible so long as none of the light emitted shines directly onto an adjoining property or into the eyes of motorists or pedestrians using or entering public streets.

Illuminated signs shall not have lighting mechanisms that project more than 18 inches perpendicularly from any surface of the sign over public space.

B. Placement and Clearance Standards.

Signs shall be located so that there is, at every intersection or driveway, a clear view between the heights of three (3) and 10 feet in a triangle formed by the corner and points on the curb 70 feet from the intersection or entranceway.

Supports for signs or sign structures shall not be placed in or upon a public right-of-way or public easement, except under the terms of a lease between the owner of the easement or right-of-way and the owner of the sign.

No freestanding sign shall project over a public right-of-way.

No sign or sign structure shall be erected that impedes use of any fire escape, emergency exit, or standpipe.

All signs over pedestrian ways shall provide a minimum of seven (7) feet six (6) inches of clearance. All signs over vehicular ways shall provide a minimum of fourteen (14) feet six (6) inches of clearance.

C. Relationship to Building Features.

A building sign shall not extend beyond any edge of the surface to which it is attached or disrupt a major architectural feature of the building.

A building sign may project no more than four (4) feet perpendicularly from the surface to which it is attached.

The combined area of permanent and temporary signs placed on or behind windows shall not exceed 25 percent of the total window area at the same floor level on the side of the building or unit upon which the signs are displayed.

D. Maintenance.

All signs, including their supports, braces, guys and anchors, electrical parts and lighting fixtures, and all painted and display areas shall be maintained in accordance with the building and electrical codes adopted by the City of Margaret and shall present a neat and clean appearance. The vegetation around, in front of, behind, and underneath the base of freestanding signs for a distance of 10 feet shall be neatly trimmed and free of unsightly weeds, and no rubbish or debris that would constitute a fire or health hazard shall be permitted under or near the sign.

SECTION 1.7 ADMINISTRATION

1.7.1. Permits

A. Applicability

No person shall erect a sign without first obtaining a sign permit, except for the following actions that shall not require a permit:

Changing the copy, announcement, or message on a sign.

Cleaning, painting, electrical or comparable maintenance or repair of a sign that does not alter any regulated feature of such sign.

Erecting a sign for which a permit is not required in accordance with "Section 1.3 Exempt Signs" or "Section 1.5.1 Permitted Signs Generally".

B. Procedure

All sign permits shall be procured in accordance with the following procedure:

A written application shall be submitted to the city clerk for review and processing. The application will be accepted by the city clerk only upon determination that all requisite documentation and fees accompany the application form. The application shall include such supplementary information as may be specifically requested by the city clerk or city engineer to determine compliance with these regulations.

The city engineer, or other professional designated by the city, shall review the application and plans and specifications to determine whether the proposed sign conforms to all applicable requirements of these regulations.

Following review and determination as to conformance with these regulations, the city engineer or other professional designated by the city shall, in a reasonably expeditious manner, either approve or deny the application for the sign permit. In case of denial, the city engineer or other professional designated by the city shall specify the section **or** sections of these regulations with which the proposed sign is not in conformance.

If an approved sign requires a permit from the city engineer or other professional designated by the city, the applicant shall forward a copy of the completed application form and

associated plans and the specifications to the building official who **shall** determine whether the proposed sign conforms to all applicable requirements of the building regulations and who shall, in a reasonably expeditious manner, either approve or deny an application for a permit to construct the sign.

C. Submission Requirements.

No request for a sign permit shall be considered complete until all of the following has been submitted to the city clerk:

Application Form. The application shall be submitted to the city in duplicate on forms made available by the city.

Statement of Authorization. Any application form, which is signed by an individual other than the property owner, shall be accompanied by a notarized statement of authorization consenting to the sign placement or, if the property or building upon which the sign is to be located is leased, evidence of the executed lease shall accompany the application form. In the event the building or property is leased and the application form is signed by an individual other than the lessor, the application shall be accompanied by a notarized statement of authorization signed by the lessor consenting to the sign placement and evidence of the executed lease.

Plans and Specifications. Plans and specifications for any proposed sign shall be submitted in duplicate, drawn to scale, and include the following:

Lot frontage on all street rights-of-way.

Facade area of any wall on which a sign is proposed to be placed.

Dimensions and elevations (including the message) of the sign.

Dimensions of the sign's supporting members.

Maximum and minimum height of sign, as measured from finished grade.

Location of the sign in relation to property lines, public rights-of-way, easements, buildings, and other signs on the property.

For illuminated signs, the type, placement, intensity, and hours of illumination.

Construction and electrical specifications, for the purpose of enabling determination that the sign meets all applicable structural and electrical requirements of the building code.

Value of the proposed sign.

Number, type, location, and surface area of all existing signs on the same property and/or building on which the sign is to be located.

Application Fee. The applicant shall be required to pay an application fee according to the current schedule of fees established by the City of Margaret for the particular category of application. This fee shall be non-refundable, irrespective of the final disposition of the application.

Permit Expiration. Sign permit shall be valid for a maximum of 180 days after issuance. Failure to place the sign within the allotted time period shall void the permit and necessitate reapplication. Variances. Any request for variance from the standards set forth in this article shall be processed according to the procedures and criteria for variances as set forth in "Article 14, Board of Zoning Adjustment" of these regulations.

Inspections. The city clerk, city engineer, building inspector, or other professional designated by the city shall, as each may determine necessary, inspect the property to ascertain that the sign is in accord with all provisions of these regulations and the building regulations, respectively, and in accord with all terms upon which the sign permit may have been conditioned.

SECTION 1.8 NONCONFORMING SIGNS

A nonconforming sign is any sign within the jurisdiction of the Zoning Ordinance of the City of Margaret on the effective date of this article or any sign existing within any area added to such jurisdiction after the effective date of this article that is prohibited by, or does not conform to the requirements of, these regulations.

1.8.1. All nonconforming signs shall be removed or altered to be conforming within five (5) years of the effective date of these regulations, unless an earlier removal is required by paragraph 1.9.2 below or by Section 1.1.

1.8.2. Subject to the limitations imposed by paragraph 1.9.1 above and Section 1.1 below, a nonconforming sign may be continued and shall be maintained in good condition as required by these regulations, but it shall not be:

A. Structurally changed to another nonconforming sign, but its pictorial content may be changed.

B. Structurally altered to prolong the life of the sign, except to meet safety requirements.

C. Expanded or altered in any manner that increases the degree of nonconformity.

D. Reestablished after damage or destruction if the estimated cost of reconstruction exceeds fifty (50) percent of the appraised replacement cost as determined by the city engineer or other professional designated by the city.

E. Continued in use when a conforming sign or sign structure shall be erected on the same parcel or unit.

F. Continued in use when the structure housing the occupancy is demolished or requires renovations the cost of which exceeds 50 percent of the assessed value of the structure.

1.8.3. Any nonconforming sign, which is located on land adjoining an interstate or federal-aid primary highway for which just compensation is required for removal by the Federal Highway Beautification Act or the Highway Beautification Act-Outdoor Advertising of the State of Alabama, shall be exempted from the removal terms of paragraph (1.9.1) above. This shall not, however, preclude the city from seeking to remove any such sign through an eminent domain proceeding or achieving sign conformance by other lawful means.

SECTION 1.9 ABANDONED SIGNS.

1.9.1. Except as otherwise provided in this article, any sign that is located on property which becomes vacant and unoccupied; pertains to a business which does not maintain a current business license; or pertains to a time, event, or purpose which no longer applies, shall be

deemed to have been abandoned. Any abandoned sign shall be prohibited and shall be removed by the owner of the sign or the owner of the property. The frame of an abandoned sign shall not be required to be removed if it conforms to all applicable terms contained in these regulations (including the sign face area for sign replacement yielded by such frame).

1.9.2. Any sign structure which supported an abandoned sign and which structure conforms to all applicable terms contained in these regulations shall be allowed to remain in place. However, in the event a sign structure which supported or supports an abandoned sign is inconsistent with any term contained in these regulations (including the sign face area for sign replacement yielded by the frame), then the sign structure and frame shall be either altered to comply with the terms contained herein or removed by the owner of such structure or property.

SECTION 1.10 ILLEGAL SIGNS

1.10.1. The following signs shall be considered to be illegal and a violation of the terms of this article:

- A.** A sign erected or maintained after the effective date of this article inconsistent with the terms contained herein
- B.** A nonconforming sign which was erected inconsistent with the terms governing location, height, surface area or other regulatory measure applicable at the time of its erection.
- C.** An abandoned sign

1.10.2. Upon determination by the city engineer or other professional designated by the city that a certain sign is illegal, the city engineer or other professional designated by the city shall act to remedy the violation, which may include:

- A.** The issuance of a notice of violation to the individual who owns, is responsible for, or benefits from the display of such sign prescribing the action necessary to make the sign legal and conforming to the terms contained herein or ordering the removal of the illegal sign and also prescribing the time which the individual is afforded to accomplish such action.

B. The removal by the city of any illegal sign located on public property or on private property located on public property, including any such sign located within a street right-of-way; in which case, the city shall have the right to recover the full costs of removal and disposal from the individual erecting such a sign.

1.10.3. Failure to bring any illegal sign into conformance with the terms contained in this article or any other violation of the terms contained in this article shall be considered a violation of the Zoning Ordinance of the City of Margaret and shall be subject to the remedies and penalties provided by such ordinance and by state law.

This ordinance shall take effect upon adoption and publication as required by law.

PASSED AND ADOPTED this ____ day of _____, 2026.

APPROVED:

Matt Tortorice, Mayor

ATTEST:

Tabitha Hanner, City Clerk

CERTIFICATION OF CITY CLERK

**STATE OF ALABAMA
ST. CLAIR COUNTY**

I, _____, City Clerk of the City of Margaret, Alabama, do hereby certify that the above and foregoing is a true and correct copy of an ordinance duly and legally adopted by the City Council of the City of Margaret, Alabama, on the ____ day of _____, 2026, while in regular session.

Witness my hand and seal of office this the ____ day of _____, 2026.

CITY CLERK